

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 16, 2012 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Pro tem Klein at 7:00 p.m. with the following present:

Mayor Pro tem, Jill Klein	City Manager, Mike Castro
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Rod Erskine	City Attorney, Bobby Gervais
Council Member, Harry Beckwith III, PE	
Council Member, Sheri Sheppard	

Mayor, Russell Hamley was not present when the meeting was called to order, but arrived while the meeting was in progress at 7:20 p.m.

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. **Prayer by: Michael Brittain, Chaplain, American Legion Post #324**
2. **Pledge by: Jimmy Baughman, Commander of American Legion Post #324**

C. PRESENTATIONS

1. **Presentation of Police Department Employee of the Second Quarter, 2012.**

Jimmy Baughman, Commander, and Howard Mead, Past Commander of American Legion Post #324, along with Mayor Pro tem Klein, presented the Police Department Employee of the Second Quarter, 2012 to Officer Bobby Ferguson.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 937-0408 – Mr. Maloy spoke to Council about noise abatement. He told Council that he wanted the City to continue to ask for noise abatement from TxDOT and the HCTRA during the US 290 expansion project. He also urged Council to work with Cy-Fair ISD in achieving this end. He told Council that he would like to see that oleanders are planted along the 16 foot noise wall in order to keep individuals from painting graffiti on the highway wall.

Richard Marek, 11213 Richmond, Houston, Texas (281) 668-3776 – Mr. Marek spoke to Council about a proposal from KBHomes to build patio homes on the plot of land along Castlebridge and West Road. He told Council that his proposal involves a zoning change from

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the current C2 to C and he wanted Council to authorize and escalate the process to achieve same. Mr. Marek gave a copy of his proposal to each Council Member.

Zana Carter, 16242 Seattle, Jersey Village, Texas (713) 937-6119 – Ms. Carter spoke to Council about noise abatement. She wants Council to work toward noise abatement during the US 290 expansion project. She told Council that noise abatement is important. Without it, property values will be affected.

E. CITY MANAGER’S REPORT

City Manager, Mike Castro, gave his monthly report. He introduced the President of the Cy-Fair Chamber of Commerce, Leslie Martone, who was attending the meeting. In addition to the items listed below Police Chief Eric Foerster introduced three (3) new Peace Officers joining his department.

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, Quarterly Investment Report – June 2012, and Budget Projections as of June 2012
2. Open Records Request and 2012 RV Registration Update
3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Capital Improvements Projects Report
10. Introduction of Peace Officers

Mayor Pro tem Klein called the next item out of order as follows:

H. CLOSE THE REGULAR SESSION

Mayor Pro tem Klein closed the Regular Session at 7:15 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney.

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I. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 to discuss and receive an update regarding city efforts to mitigate the effects of U.S. 290 expansion project.**

Mayor Hamley joined the Executive Session in progress at 7:20 p.m.

J. ADJOURN EXECUTIVE SESSION

Mayor Hamley adjourned the Executive Session at 8:02 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive session.

K. CONVENE REGULAR SESSION

In convening the Regular Session, Mayor Hamley called the next order of business on the agenda as follows:

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on June 18, 2012 and approval of the Special Work Session Meeting held on June 18, 2012.**
- 2. Consider Resolution No. 2012-21, authorizing an agreement with Richard Hillyer for Consultant Services for the review of the employees' group medical insurance plans.**

RESOLUTION NO. 2012-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH HILLYER CONSULTING SERVICES FOR THE REVIEW OF THE EMPLOYEES' GROUP MEDICAL INSURANCE PLANS.

- 3. Consider Ordinance No. 2012-18, amending the City's budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, in the amount of \$4,500 to cover cost associated with Consultant Services in the City's Community Development Department.**

ORDINANCE NO. 2012-18

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CITY'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012, TO COVER COST ASSOCIATED WITH

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CONSULTANT SERVICES IN THE CITY'S COMMUNITY DEVELOPMENT DEPARTMENT; AND PROVIDING FOR SEVERABILITY.

4. **Consider Resolution No. 2012-22, authorizing the fire department to submit an application for the 2012 Assistance to Fire Grant Program and apply for the grant in the amount of \$72,320.**

RESOLUTION NO. 2012-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE ASSISTANCE TO FIRE GRANT PROGRAM.

Council Member Beckwith moved to approve items 1 through 4 on the consent agenda. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

G. REGULAR AGENDA

1. **Consider Resolution No. 2012-23, authorizing the City Manager to enter into a contract with Belt Harris and Associates for auditing services.**

Isabel Kato, Finance Director, introduced the item. She told Council that staff had prepared request for proposals (RFP) for auditing services for a period not to exceed three years. The city's current auditor, Belt Harris and Associates, LLLP, has provided this service for the last three years. Four firms responded to the City's Request for Proposal (RFP). One was our current auditor Belt Harris and Associates, LLLP and the other firms were Whitley Penn, Sandersen Knox & Company, LLP, and Fitts, Roberts & Co., P.C. The original copies of these proposals are filed with the City Secretary.

Ms. Kato told Council that a comparison schedule of the four proposals was created according to the criteria outlined in the RFP by the review team which consisted of the City Secretary, Finance Director, and the Assistant Finance Director. Results of the review indicate a higher score for Belt Harris and Associates, LLLP.

With limited discussion on the matter, Council Member Ray moved to approve Resolution No. 2012-23, authorizing the City Manager to enter into a contract with Belt Harris and Associates for auditing services. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

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The motion carried.

RESOLUTION NO. 2012-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH BELT HARRIS PECHACEK, LLLP FOR AUDITING SERVICES.

2. **Consider Resolution No. 2012-24, authorizing the extension of water service to United Equities, Inc. for the Wright Road Development consisting of 4.8125 acres of Land situated in the D.E. Smith Survey, Abstract No.716 Harris County, Texas and being out of lot 56, of Fairview Gardens Subdivision.**

This item was not presented. It was not ready for Council's consideration and will be presented at a later date.

3. **Consider Resolution No. 2012-25, authorizing an Interlocal Agreement with the City of Los Fresnos, Texas for the purchase of goods and services related to automatic meter reading technology.**

Danny Segundo, Public Works Director, introduced the item. Background information is as follows:

The City's Finance Department and Public Works Department are proposing to initiate the process of replacing the City's aging water meter system. A water meter replacement program is being proposed by both departments in order to provide a more accurate billing and water accountability system. Currently, the city does not have a comprehensive meter replacement program.

In June of 2011, Jonathan Blackwell of Utility Metering Solutions (UMS) provided city council with a proposal to install new water meters throughout the city. The replacement meters would utilize Automated Meter Reading technology, which would provide substantially greater accuracy in measuring both water pumped and water sold. UMS offers a turn-key process that will result in complete replacement of the city's meters over a 4-month period. This new system is compatible with Incode, the City's existing billing software. Conversion issues would be minimal. Staff has been working with UMS representatives for over two years to develop a proposal to replace the city's meters.

The city's purchasing policy requires that staff advertise for and receive Statements of Qualification for meter replacement. Alternately, the city has an option to join with other cities that have previously advertised for qualified firms. Jersey Village is able to enter into an Interlocal Agreement with other political subdivisions to take advantage of pricing opportunities and economies of scale. City Staff would like to enter into an Interlocal Agreement with the City of Los Fresnos, Texas. The City of Los Fresnos issued a Request for Qualifications (RFQ) and Proposals from vendors on February 1, 2012. The purpose of the RFQ was to select a firm to provide professional services associated with automated meter reading technology, and to replace, upgrade, and

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automate all of its existing water meters and to implement a system-wide conversion to automatic meter reading technology. UMS was determined the most qualified firm in response to the RFP.

The City Attorney has reviewed the proposed action and the Interlocal Agreement and finds both to be sufficient.

This interlocal agreement is the first formal step in the process of replacing the city's water meters. City staff is prepared to bring an agreement for City Council to consider for the implementation of the meter replacement program at the August City Council meeting.

Council engaged in discussion about the meaning of the interlocal agreement. Mr. Segundo explained that basically this agreement will permit the City of Jersey Village to "piggy back" on the City of Los Fresnos' pricing without having to go out for RFP's.

Council Member Sheppard moved to approve Resolution No. 2012-25, authorizing an Interlocal Agreement with the City of Los Fresnos, Texas for the purchase of goods and services related to automatic meter reading technology. Council Member Erskine seconded the motion. The vote follows.

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2012-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF LOS FRESNOS, TEXAS FOR THE PURCHASE OF GOODS AND SERVICES RELATED TO AUTOMATIC METER READING TECHNOLOGY.

4. Receive update on the project with Harris County Flood Control District for the construction of a public hike and bike trail with related appurtenances on the 43-acre detention facility located in the City of Jersey Village, Texas.

Michael Brown, Parks and Recreation Director, introduced the item. Background information is as follows:

In 2007, City Council appointed the Parks Review Committee to review all the city parks and make a recommendation on the amenities that should be placed in all city parks, including the 43 acre detention facility. The Parks Review Committee recommended the installation of a 6 ft. wide crushed granite trail, along with picnic and park benches.

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As of June 13, 2012 SERCO Construction was given the go ahead to start with the excavation and the construction of the 6ft wide crushed granite trail, approximately 1.5 miles long, with a loop on each end to make the turnaround at the spillway due to the fact that it will not cross the spillway (see Project Plans). The spillway will be made of concrete, will be gravity flow and the main channel will have crushed concrete and will have no control structure.

In completing his presentation, City Manager Castro added that the project includes one island that does not have a bridge going to it. He also reiterated that the jogging trail does not go all the way around; rather it stops at the weir and is six feet wide.

Council discussed the fact that the jogging trail does not go all the way around and that this fact might not be well accepted by the residents. There were questions about lighting and Mr. Brown informed Council that it will not be lighted. There were also questions about the depth of the detention pond. Mr. Brown explained that it will go beneath the water table.

5. Consider Ordinance No. 2012-19, amending the City's budget for fiscal year beginning October 1, 2011, and ending September 30, 2012, allowing for the allocation of \$15,000 within the Fire Department budget for fulltime paramedics overtime costs.

Mark Bitz, Fire Chief, introduced the item. He told Council that there has been an oversight on the Fire Chief's part when calculating the overtime for the fulltime paramedic's position in this current year's budgets. When receiving the information from finance, finance did give the Fire Chief the correct numbers to include Overtime and Holiday pay. The oversight occurred when the Fire Chief did not realize the Holiday Pay also is factored into the overtime section and unintentionally left it out. Our current overtime budget is nearly exhausted and will not have enough to carry us the remainder of the year. To correct this mistake, funds available within the current year's budgets can be transferred to the overtime line item. No additional funding will be needed during the remainder of this year's budgets.

With no discussion on this matter, Council Member Beckwith moved to approve Ordinance No. 2012-19, amending the City's budget for fiscal year beginning October 1, 2011, and ending September 30, 2012, allowing for the allocation of \$15,000 within the Fire Department budget for fulltime paramedics overtime costs. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-19

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AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CITY BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012, ALLOWING FOR THE ALLOCATION OF \$15,000 WITHIN THE FIRE DEPARTMENT BUDGET FOR FULLTIME PARAMEDICS OVERTIME COSTS; AND PROVIDING FOR SEVERABILITY.

6. **Consider Ordinance No. 2012-20, amending the general fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, allowing for the allocation of \$7,298 within the Information Technology Budget transferring from the consultant services line item to related salary expense line items in order to cover costs and estimated salary expenses for the part-time employee.**

Bob Blevins, Director of Information Technology, introduced the item. He told Council that this fund transfer request is needed to cover current expenses related to the payroll accounts, in addition to the estimated salary expenses for the remainder of this fiscal year in order to keep Mr. Joe Schmidt as a part time employee. Mr. Schmidt will be assisting with our current IT workload and numerous projects. These funds were originally approved and allocated to Consultant Services line item as part of the Augment IT Staff Supplemental approved during FY 2011-2012 budget. We are respectfully requesting this fund to be approved in order to transfer funds to payroll related line items to cover the salary expenses for Mr. Schmidt.

With no discussion on this matter, Council Member Klein moved to approve Ordinance No. 2012-20, amending the general fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012, allowing for the allocation of \$7,298 within the Information Technology Budget transferring from the consultant services line item to related salary expense line items in order to cover costs and estimated salary expenses for the part-time employee. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-20

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012, ALLOWING FOR THE ALLOCATION OF \$7,298 WITHIN THE INFORMATION TECHNOLOGY BUDGET TRANSFERRING FROM THE CONSULTANT SERVICES LINE ITEM TO RELATED SALARY EXPENSE LINE ITEMS IN ORDER TO COVER COSTS AND ESTIMATED SALARY EXPENSES FOR THE PART-TIME EMPLOYEE; AND PROVIDING FOR SEVERABILITY.

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7. **Consider Ordinance No. 2012-21, amending the general fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of \$25,000 to cover cost associated with the consulting services of Blackburn Carter to assist with the city's efforts to mitigate adverse effects of the U.S. 290 expansion project.**

Mike Castro, City Manager, introduced the item. He told Council that on October 17, 2011 Council authorized the City Manager to sign a Letter of Engagement with Blackburn Carter for the provision of consulting services in relation to the city's efforts to mitigate adverse effects of the U.S. 290 expansion project. These fees are currently being paid from the legal services line item along with the monthly services of the City Attorney, Olson and Olson.

This amendment will transfer funds from the general fund balance to legal services to allow staff to process future invoices the legal cost from Olson & Olson and Blackburn Carter.

Council engaged in discussion about the total legal costs to date. City Manager Castro told Council that \$70,000 has been spent thus far for this budget year. There was also discussion on the possibility of recovering the cost for legal services expended in connection with the US 290 expansion project from TxDOT or HCTRA. Mr. Castro stated that to the event this is possible, the City would request same.

Council Member Erskine moved to approve Ordinance No. 2012-21, amending the general fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of \$25,000 to cover cost associated with the consulting services of Blackburn Carter to assist with the city's efforts to mitigate adverse effects of the U.S. 290 expansion project. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-21

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012 IN THE AMOUNT OF \$25,000 TO COVER COST ASSOCIATED WITH THE CONSULTING SERVICES OF BLACKBURN CARTER TO ASSIST WITH THE CITY'S EFFORTS TO MITIGATE ADVERSE EFFECTS OF THE U.S. 290 EXPANSION PROJECT; AND PROVIDING FOR SEVERABILITY.

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8. **Consider Ordinance No. 2012-22, amending the general fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of \$264,014 to cover reimbursement for an overpayment by Harris County on costs associated with the Jones Road Extension Project.**

Erik Tschanz, Project Manager for the Public Works Department, introduced the item. Background information on the item is as follows:

The Jones Road extension project was a joint venture by Harris County and the City of Jersey Village. In March of 2010 the City awarded the construction contract to Pace Services. The Jones Road project nears its one year completion date. City staff has been in discussion with Harris County on financially closing out the project.

Per the interlocal agreement between the Jersey Village and Harris County the City would pay for utilities (water and sewer) related to road extension and Harris County would pay for the road construction.

A final accounting of the project shows Harris County overpaid the City by \$264,013.02. The City of Jersey Village needs to reimburse Harris County in order to close out the project. These funds are available in fund 14 (Jones Road) fund balance.

Public Works Director, Danny Segundo told Council that the caption on this item should be for the Jones Road Fund and not the General Fund.

Council Member Beckwith moved to approve Ordinance No. 2012-22, as amended, amending the Jones Road Fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of \$264,014 to cover reimbursement for an overpayment by Harris County on costs associated with the Jones Road Extension Project. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-22

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012 IN THE AMOUNT OF \$264,014 TO COVER REIMBURSEMENT FOR AN OVERPAYMENT BY HARRIS COUNTY ON COSTS ASSOCIATED WITH THE JONES ROAD EXTENSION PROJECT; AND PROVIDING FOR SEVERABILITY.

9. **Consider Ordinance No. 2012-23, amending the utility fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of**

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\$9,000, to cover cost associated with implementation of Online Utility Account Management Software and authorizing the City Manager to enter into a contract with Tyler Technologies, Inc. (INCODE) for the Online Utility Account Management software installation and maintenance.

Danny Segundo, Public Works Director, introduced the item. He explained that the City currently does not provide online account information to our customers. The purchase and implementation of the proposal from Tyler Technologies will allow for the City's finance department to provide detailed information about payment and account history to its customers. In addition, residential and commercial account holders will be able to view their account information in real time and also make payments.

The cost for the computer software is \$6,529 and there is an annual fee of \$2,460. City staff would like to be able to implement the Online Utility Account Management proposal this year. Staff feels that with this proposal we will provide better communication and services to our customers and by providing access to their utility accounts online.

Council engaged in discussion about the total cost for this software. Mr. Segundo explained the cost is \$6,529 for the software and an annual maintenance fee of \$2,460. There was also discussion about the cost of doing business via credit card and how the fees are accessed to recover these costs. Ms. Kato explained that a fee is charged on a percentage basis.

Council Member Ray moved to approve Ordinance No. 2012-23, amending the utility fund budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 in the amount of \$9,000, to cover cost associated with implementation of Online Utility Account Management Software and authorizing the City Manager to enter into a contract with Tyler Technologies, Inc. (INCODE) for the Online Utility Account Management software installation and maintenance. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2012-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012 IN THE AMOUNT OF \$9,000 TO COVER COST ASSOCIATED WITH IMPLEMENTATION OF ONLINE UTILITY ACCOUNT MANAGEMENT SOFTWARE; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TYLER TECHNOLOGIES,

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INC. (INCODE) FOR THE ONLINE UTILITY ACCOUNT MANAGEMENT SOFTWARE INSTALLATION AND MAINTENANCE; AND PROVIDING FOR SEVERABILITY.

10. Consider Resolution No. 2012-26, appointing members to the 2012 Charter Review Commission.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

Section 9.14 of the city's Home Rule Charter calls for the appointment of a Charter Review Commission every four years, beginning in July, 1996. The last Charter Review Commission was appointed by council in July of 2008. Council must appoint a Commission for 2012.

To comply with this provision, Council must appoint a charter review commission to review the city charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, a standing member of Council has been appointed to the Review Commission to serve as a liaison or council members have served as alternate members on the Commission. The term of service of the Charter Review Commission is to be six months. This can be extended by council.

In order to prepare for this item the following actions were taken to inform residents about the Charter Review process and extend invitation for consideration of applications:

1. A notice was placed in the June and July 2012 JV Star
2. A notice was placed on the City's website
3. Letters were written extending invitation to the 2008 Charter Review Commission Members

The applications of those qualified candidates who have expressed interest in serving on this Commission are attached for Council's review. Of the eight resident applicants, Council will need to appoint 7 regular members and 1 alternate member. Council Members Klein and Ray have expressed an interest in servicing on this Commission as Alternate Members.

Council Member Beckwith moved to approve Resolution No. 2012-26, appointing Barbara Freeman, Rene Lozano, Richard Faircloth, Joyce Berube, George Ohler, Karie Lawrence, Susan Edwards, Fannie Messec as Alternate, Charles Daniels as Alternate, and Justin Ray as Alternate members to the 2012 Charter Review Commission. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Erskine, Beckwith, Sheppard, and Klein

Nays: None

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Abstain: Council Member Ray

The motion carried.

RESOLUTION NO. 2012-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2012 CHARTER REVIEW COMMISSION.

11. Consider Resolution No. 2012-27, nominating a qualified candidate to the Board of Trustees of TML Intergovernmental Employee Benefits Pool, Region 14.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Texas Municipal League Intergovernmental Employee Benefits Board of Trustee Terms for Region 14 will expire on September 30, 2012. The Pool Trust Agreement provides that the term of office is three years and that Pool Members have the opportunity to submit nominations, but must do so by August 13, 2012.

Mr. Jay Stokes is the incumbent Board Member for Region 14. Mr. Stokes or any other employee or elected official within Region 14 who is a member of the Pool may be nominated. There are specific rules for qualifying as is outlined in the attached TML Election Policy.

This item is to consider and nominate a qualified candidate to the Board of Trustees of TML Intergovernmental Employee Benefits Pool, Region 14.

With limited discussion on the matter, Council Member Beckwith moved to approve Resolution No. 2012-27, nominating Jay Stokes as a qualified candidate to the Board of Trustees of TML Intergovernmental Employee Benefits Pool, Region 14. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2012-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, NOMINATING A QUALIFIED CANDIDATE TO THE BOARD OF TRUSTEES OF TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL, REGION 14.

L. MAYOR AND COUNCIL COMMENTS

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Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Beckwith: Council Member Beckwith stated that on July 4, 2012 a car went into the bayou down the road from his home. In connection with this wreck, he commended the City of Jersey Village Fire Department and EMS on their response, their efforts, and their clean-up of the area.

Council Member Erskine: Council Member Erskine thanked the residents for expressing their opinions in connection with the US 290 expansion project and noise abatement. He wants to encourage residents to continue to express their opinions to Jersey Village elected officials as well as elected officials outside of the Village.

Council Member Ray: Council Member Ray wants to encourage residents to continue to email their concerns to Council Members. He mentioned that he has received several emails and encourages residents, stating that he does read his emails.

Council Member Sheppard: Council Member Sheppard invited residents to participate in a “Mother’s Club.” Residents interested should contact the Council Member directly.

Council Member Klein: Council Member Klein also commended the Jersey Village Fire Department and EMS Services for a job well done in connection with the car that went into the bayou.

Mayor Russell Hamley: Mayor Hamley told the Council Members that TML Region 14 will have their annual conference in August. He recommends that the Council Members attend this meeting as they will find it highly informative in addition to finding it as an avenue for networking with other elected officials. The Mayor also mentioned that his monthly newsletter is not just for the Mayor. He told Council that it is also a way for the Council to communicate

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with the residents. Accordingly, should anyone of the members of Council desire to write the monthly newsletter, he encourages such communication.

M. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:45 p.m.

Lorri Coody, City Secretary